

AGENDA

CANFIELD CITY COUNCIL  
**REGULAR MEETING**  
June 3, 2026-5:30 P.M.

FRANCIS J. McLAUGHLIN MUNICIPAL BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call: Quorum is Present - Meeting is in Session.
4. Proclamations & Presentations.
5. Approval of Minutes.
6. Reading of Communications.
7. Reports of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Superintendent.
8. Public questions from residents (or representative) related to the above referenced reports. Questions may be limited to three (3) minutes.
9. Recognition of Persons Desiring to Appear Before Council.
10. OLD BUSINESS  
Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.
11. NEW BUSINESS  
Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.
  - A.
12. Council Comments.
13. Adjournment

MINUTES  
CANFIELD CITY COUNCIL  
**REGULAR MEETING**  
MAY 20, 2026-5:30 P.M.

The meeting was called to order by Mrs. Oliver, President of Council, followed by the Pledge of Allegiance. Tyler Thorn called the roll to which a quorum responded as follows: Mr. Dragish, Mr. Graham, Mr. Nacarato, Mrs. Oliver and Mr. Schialdone.

Staff present: Christine Stack-Clayton, Finance Director; Tyler Thorn, Zoning Inspector; and Charles Colucci, Chief of Police.

Absent: John Rapp, Public Works Superintendent.

Under **PROCLAMATIONS AND PRESENTATIONS**, there were none.

Under **APPROVAL OF MINUTES**, the Minutes of the Regular Meeting and the Public Hearing on May 6, 2026 were approved as presented.

Under **READING OF COMMUNICATIONS**, there were none.

Under **REPORTS** of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Superintendent.

MR. NACARATO: Design Review has not met since our last meeting, so I have no report.

MRS. OLIVER: Thank you. Mr. Schialdone.

MR. SCHIALDONE: We have not met either, we meet on June 3<sup>rd</sup>.

MRS. OLIVER: Thank you. Mayor Dragish.

MR. DRAGISH: I have the net collections from the Mayor's Monthly Statement to Council. It's 290.01.

MRS. OLIVER: You found our penny.

MR. DRAGISH: I found the penny. It came back.

MRS. OLIVER: Mr. Graham.

MR. GRAHAM: Planning & Zoning met on the 14<sup>th</sup>. We set a number of Public Hearings. They're scheduled, Tyler when?

ZONING INSPECTOR: June 11<sup>th</sup> and they start at 5:00pm. They're scheduled for 5:00, 5:05, 5:10 and so on. Those minutes have been posted.

MRS. OLIVER: We met on Monday, since our normal meeting would have landed on Memorial Day. I shared the April stats last time and we don't have May yet. Mr. D'Apolito are you going to do Mr. Rapp's Report?

MR. D'APOLITO: I am. On behalf of Mr. Rapp, I want to report that Public Works have been mowing and maintaining our city grounds, the parks, the green, etc. They continue to work the water valve, they maintain and exercise those valves as mandated by the Ohio EPA. We have had a number of sink holes and catch basins that have been repaired and they have been working on those. Finally, water meter installations continue we are down to a small number. Once we do that, we'll be able to go to monthly billing that have been requested by residents for some time. We're getting very close to that.

MRS. OLIVER: Thank you. Our Finance Director, Mrs. Clayton.

FINANCE DIRECTOR: I posted the April check register to the website this afternoon. Julian and Grube are finishing up our GAAP Report. It's required to be filed by June 1<sup>st</sup>. I expect to see it in a draft from them shortly. The auditor's will return after it's been filed to complete the 2025 audit.

MRS. OLIVER: Is there a report for Mrs. Bernat?

MR. D'APOLITO: No report.

MRS. OLIVER: Our Zoning Inspector, Mr. Thorn.

ZONING INSPECTOR: Thank you, Mrs. Oliver. For the month of May, we issued 17 permits so far the value is \$240,983.12. Total permits issued year to date are 83. The year to date permit value sits at \$2,081,628.40. That concludes my report for the evening.

MRS. OLIVER: Thank you. Mr. D'Apolito, our City Manager.

MR. D'APOLITO: Thank you. I have a report that the Green has been restored (not exactly all the way restored) but the main part of the Green where we had a pump installed for water purposes of the plants inside the gazebo, it created a huge flooding issue last year. Through Rotary, we were able to resolve the problem, just as a new system was put in place. The plants are getting water, the flooding issue is resolved. We just have to get some grass to grow there.

I'm happy to report that also through Rotary and with the help of Councilman Nacarato we are getting new chairs at Fair Park. Those have been ordered and they are much needed.

Finally, we measured a space yesterday at Greasel Park for the installation of new playground equipment, that the city will be receiving through a grant from ODNR. It probably won't get here until sometime in September. We're just laying out the area. Public Works will dig the 12" depth for a 39 x 26 area, to install the playground equipment. That also includes new fencing for the pickleball courts as well. Good news for Fair Park.

MRS. OLIVER: Wonderful.

MR. GRAHAM: It is nice.

MRS. OLIVER: Thank you, Mr. Nacarato.

MR. NACARATO: Anything that I can do to help the city.

MRS. OLIVER: Our Police Chief, Chief Colucci.

CHIEF OF POLICE: Thank you, very much. Good evening. I have a real brief report. I just want to congratulate two of our police officers, Morganne Lewis, Morganne is a school resource officer at MCCTC. She graduated in the spring with her Master's Degree in police administration. Congratulations to her. It's been awhile since we've had an employee with a Master's Degree, we appreciate and respect it. One of our new officers Zack Dougherty, he received his Bachelor of Science in Criminal Justice. Congratulations to both.

MRS. OLIVER: Thank you, that's wonderful. No report for Atty. Fortunato. Any questions from council regarding the reports? Hearing none. Residents? Hearing none.

Under **Persons Desiring to Appear Before Council**, there were none.

Under **Old Business**, there was none.

Under **New Business**:

ITEM A: An Ordinance Declaring Surplus Property and Authorizing its Disposal.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of two readings of the proposed Ordinance and authorize adoption of the same upon its first reading.

MR. NACARATO: Second.

ROLL CALL ON MOTION:

5 Votes-Yes

0 Votes-No

Motion passes.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. DRAGISH: Second.

ROLL CALL ON MOTION:	5 Votes-Yes
	0 Votes-No
	Motion passes.

MRS. OLIVER: Mr. Dragish would you please read letter A.

MR. DRAGISH: Yes, Mrs. Oliver. An Ordinance Declaring Surplus Property and Authorizing its Disposal. I move for passage.

MR. D'APOLITO: For clarification, what would be involved is a 2016 F-350, it has a dump and a bed in it. It's well used, 10 years' worth of use. It's not in the best of shape. It's been replaced by an absolutely beautiful truck that was just delivered last week. If it is declared surplus we will put it up on our auction site on our website. Then we have approximately 100 chairs that are being replaced at Fair Park. Those are the items that are included in that surplus ordinance.

MR. NACARATO: Second.

ROLL CALL ON ORDINANCE:	5 Votes-Yes
	0 Votes-No
	Ordinance passes.
	Ordinance 2026-18.

ITEM B: An Ordinance Authorizing Contract Modification Number 1 with MS Consultants, Inc for the CH Campbell Elementary Water Service Improvement Project.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of two readings of the proposed Ordinance and authorize adoption of the same upon its first reading.

MR. GRAHAM: Second.

ROLL CALL ON MOTION:	5 Votes-Yes
	0 Votes-No
	Motion passes.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. NACARATO: Second.

ROLL CALL ON MOTION:

5 Votes-Yes  
0 Votes-No  
Motion passes.

MRS. OLIVER: Mr. Graham could you please read letter b.

MR. GRAHAM: Yes, Madam President. An Ordinance Authorizing Contract Modification Number 1 with MS Consultants, Inc. for the C.H. Campbell Elementary Water Service Improvement Project. I move for passage.

MR. DRAGISH: Second.

MRS. OLIVER: Do you need to elaborate on it?

ATTY. FORTUNATO: Just to clarify for the record, increased (inaudible).

FINANCE DIRECTOR: We only had a contract for the design and bidding for CH Campbell. This is the construction and inspection.

MRS. OLIVER: Thank you. I had a second by Mr. Dragish.

ROLL CALL ON ORDINANCE:

5 Votes-Yes  
0 Votes-No  
Ordinance passes.  
Ordinance 2026-19.

ITEM C: An Ordinance Authorizing the City Manager to enter into an agreement with MS Consultants, Inc in the form attached hereto for professional services related to the 2026 street improvement project.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of two readings of the proposed Ordinance and authorize adoption of the same upon its first reading.

MR. SCHIALDONE: Second.

ROLL CALL ON MOTION:

5 Votes-Yes  
0 Votes-No  
Motion passes.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. SCHIALDONE: Second.

ROLL CALL ON MOTION:

5 Votes-Yes

0 Votes-No

Motion passes.

MRS. OLIVER: You already explained it to us.

MR. D'APOLITO: This will be for the paving project this year. The streets scheduled to be paved this year are Callahan, Winona and Verdant. We have alternate streets, Montridge and Gennaro.

MR. GRAHAM: Are those fees based upon a percentage of the contract?

FINANCE DIRECTOR: I think they will have an estimate of the hours that they'll spend doing it.

MR. GRAHAM: Based on the complexity of the job.

FINANCE DIRECTOR: Correct.

MR. D'APOLITO: Each of these is the \$35,000.

FINANCE DIRECTOR: The last one wasn't.

MR. D'APOLITO: The last one was not.

FINANCE DIRECTOR: That's the initial design.

MRS. OLIVER: Before I forget, I was asked if we have an idea of when the culvert is going to begin?

MR. D'APOLITO: We just had a pre-construction meeting yesterday with all the parties involved. It's going to take some time because we have to get the gas line moved. So, Columbia is going to be out here at some point to move the gas line. It's right in the middle of the culvert. That needs to be abandoned and removed and replaced. Then in addition to that, the culvert itself has to be built. That won't be built, they said 8 to 12 weeks to build it.

MR. DRAGISH: Just so the people of the city could hear that.

MR. D'APOLITO: The box culvert itself, the production of it is an 8 to 12-week process.

MR. DRAGISH: Plus, the gas movement.

MR. D'APOLITO: We're going to be doing that in the interim. That will happen while that is being constructed.

MR. DRAGISH: I will say, if we ever want to have contact with the public, it's close a road.

MR. D'APOLITO: Absolutely.

MR. GRAHAM: Did they order it already?

MR. D'APOLITO: They can't until the contracts are all signed. That was all discussed yesterday. Legally, they can't order it until the contracts are signed by all the parties. We had the contractor drive to MS Consultants yesterday to pick up the contract, so we could expedite that as soon as possible.

MRS. OLIVER: Thank you. Mr. Nacarato would you please read letter C.

MR. NACARATO: Madam President, I have an Ordinance Authorizing the City Manager to enter into an agreement with MS Consultants, Inc in the form attached hereto for professional services related to the 2026 street improvement project. I move for passage.

MR. SCHIALDONE: Second.

ROLL CALL ON ORDINANCE:

5 Votes-Yes  
0 Votes-No  
Ordinance passes.  
Ordinance 2026-20.

ITEM D: An Ordinance Authorizing the City Manager to Enter Into A Contract with MS Consultants, Inc for engineering services related to the Fairground Blvd. Waterline Replacement Project.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of two readings of the proposed Ordinance and authorize adoption of the same upon its first reading.

MR. NACARATO: Second.

ROLL CALL ON MOTION:

5 Votes-Yes  
0 Votes-No  
Motion passes.

MRS. OLIVER: As per the provisions of Section 4.05 of the Charter of the City of Canfield, I move that Council dispense with the requirement of a full reading of the proposed Ordinance and authorize reading by title only.

MR. SCHIALDONE: Second.

ROLL CALL ON MOTION:

5 Votes-Yes

0 Votes-No

Motion passes.

MRS. OLIVER: Mr. Schialdone will you read letter D.

MR. SCHIALDONE: Thank you, Madam President. I have an Ordinance Authorizing the City Manager to Enter Into A Contract with MS Consultants, Inc for engineering services related to the Fairground Blvd. Waterline Replacement Project. I move for passage.

MR. DRAGISH: Second.

MRS. OLIVER: Do you want to go over any of that?

MR. D'APOLITO: This is for engineering services for Fairground Blvd. They've had numerous breaks. The lines are very old and need replaced.

MRS. OLIVER: Thank you.

ROLL CALL ON ORDINANCE:

5 Votes-Yes

0 Votes-No

Ordinance passes.

Ordinance 2026-21.

Under COUNCIL COMMENTS:

MR. SCHIALDONE: I had a question on D. Are you talking about the waterline on Fairground in its entirety?

MR. D'APOLITO: The city portion. Not in the township portion.

MR. SCHIALDONE: I thought it was all city.

MR. D'APOLITO: No. Part is township.

MR. SCHIALDONE: Where is the township part?

CHIEF COLUCCI: From 46 to Gate 3 it stops on both sides. You go around the bend and we don't pick it up again until the entrance to Carriage Hill Apts. From 46, both sides of the road is ours. At gate 3 it stops. Once you get to Carriage Hill both sides become ours again.

MR. SCHIALDONE: That's kind of odd isn't it?

CHIEF OF POLICE: Yes.

MR. SCHIALDONE: How did that happen?

CHIEF OF POLICE: Herbert Road is even more chopped up. Most of the car/deer accidents are on the bend.

ATTY. FORTUNATO: It happened as a result of annexation over time.

MR. SCHIALDONE: It just seems like that would be in the city in its entirety

CHIEF OF POLICE: We paved the road together last time but we used to train new cops by the break in the pavement.

MR. SCHIALDONE: One part was paved and one wasn't.

MR. DRAGISH: Like Herbert Road where it stops paving. I just want to say Kudos to Christine. The reason I say that is I watch the news and all these other governments around our town or even out of town, their person who is in charge of their money, I don't know what they're thinking but things go south in so many different places and I'm glad to be a part of such a great team of people that know what they're doing and make sure that we are never over spending in our wonderful city. It's very nice to know.

ATTY FORTUNATO: Inaudible.

MR. NACARATO: While were under comments, I just want to say that David it was a pleasure working with you to get those chairs taken care of. We worked well together. I was glad to make Rotary a part of it. It helped save the city some money and get the deal we got.

MR. D'APOLITO: I appreciate all your efforts.

MRS.OLIVER: The only comment that I have is, I wish I could direct mother nature that it's not April, it's May. Can I have a motion to adjourn.

MR. NACARATO: I'll make that motion.

MR. SCHIALDONE: Second.

MRS. OLIVER: We are adjourned.

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PRESIDENT OF COUNCIL

ATTEST:

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CLERK OF COUNCIL