

AGENDA

CANFIELD CITY COUNCIL

August 9, 2023-5:30 P.M.

FRANCIS J. McLAUGHLIN MUNICIPAL BUILDING

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call: Quorum is Present - Meeting is in Session.
4. Proclamations & Presentations. Pat Joseph F. Lawrie/Asset Management Manager
5. Approval of Minutes.
6. Reading of Communications.
7. Reports of Committees, Boards, Mayor's Report, City Manager, Finance Director, Chief of Police, Zoning Inspector and Public Works Superintendent.
8. Public questions from residents (or representative) related to the above referenced reports. Questions may be limited to three (3) minutes.
9. Recognition of Persons Desiring to Appear Before Council.
10. OLD BUSINESS
Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.
11. NEW BUSINESS
Note: After each item is placed on the table for action, public comments from residents (or representative) as to that business item are received. May be limited to three (3) minutes per person and thirty (30) minutes total.
 - A. An **Ordinance** Amending Canfield Codified Ordinance Section 1129.09 Zoning and Demolition Permits.

Public Comments
 - B. An **Ordinance** Amending Ordinance 2023-10, Annual Appropriation Ordinance to make Appropriations for Current Expenses and Other Expenditures of the City of Canfield, State of Ohio, During the Fiscal Year Ending December 31, 2023.

Public Comments
 - C. An **Ordinance** providing Transfers to Various Funds

Public Comments
 - D. An **Ordinance** Amending the Cemetery Rules and Regulations of the City of Canfield.

Public Comments
 - E. An **Ordinance** Authorizing the City Manager to Enter Into An Agreement for Leaf Pick-Up.

Public Comments
12. Council Comments.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Introduced by: _____
First Reading: _____

AN ORDINANCE AMENDING CANFIELD CODIFIED ORDINANCE SECTION 1129.09 REGARDING DEMOLITION PERMIT FEES RELATED TO SHEDS

WHEREAS, the Zoning Inspector and the Planning and Zoning Commission of the City of Canfield have recommended a reduction in the fee required to demolish a shed, and

WHEREAS, the Council of the City of Canfield deems it to be in the best interests of the citizens of the City to amend Ordinance Section 1129.09 accordingly, **NOW THEREFORE, BE IT ORDAINED**

Section 1. That subsection (f) of Canfield Codified Ordinances related to demolition permit fees is hereby amended to read:

(f) The cost of the demolition permit fee is Fifty Dollars (\$50.00) except that the fee for the demolition of sheds shall be Ten Dollars (\$10.00)

Section 2. That this Ordinance and all deliberations relating to the passage of this Resolution were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield

PASSED IN COUNCIL THIS _____ day of _____, 2023.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Motion was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to wit: _____

CLERK OF COUNCIL

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Introduced By: _____

First Reading: _____

ORDINANCE

AN ORDINANCE AMENDING ORDINANCE 2023-10, ANNUAL APPROPRIATION ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF CANFIELD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023.

WHEREAS, it is necessary to make adjustments, changes and additional appropriations as to the financial needs of the City of Canfield; and

WHEREAS, the Council of the City of Canfield desires to make these adjustments, changes and additional appropriations to meet said financial needs.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, MAHONING COUNTY, OHIO:

Section 1: The following adjustments, changes and additional appropriations are hereby made as follows:

	Annual Appropriation Ord 2023-10	Adjustment (1)	Annual Appropriation
General Fund			
Mayor and Council			
Personal Services	66,120.00		66,120.00
Travel	250.00		250.00
Contractual Services	36,155.00		36,155.00
Supplies and Materials	4,325.00		4,325.00
Capital Outlay	360.00		360.00
Other Uses	0.00		0.00
Total Mayor and Council	107,210.00	0.00	107,210.00
City Manager			
Personal Services	136,920.00		136,920.00
Travel	500.00		500.00
Contractual Services	16,135.00		16,135.00
Supplies and Materials	3,550.00		3,550.00
Capital Outlay	720.00		720.00
Other Uses	0.00		0.00
Total City Manager	157,825.00	0.00	157,825.00
Mayor's Court			
Personal Services	40,650.00		40,650.00
Travel	750.00		750.00
Contractual Services	12,750.00		12,750.00
Supplies and Materials	1,350.00		1,350.00

RECORD OF ORDINANCES

Ordinance No. _____ Passed _____, 20____

Capital Outlay	360.00		360.00
Other Uses	0.00		0.00
Total Mayor's Court	55,860.00	0.00	55,860.00

Personal Services	287,900.00		287,900.00
Travel	500.00		500.00
Contractual Services	30,900.00		30,900.00
Supplies and Materials	5,625.00		5,625.00
Capital Outlay	1,440.00		1,440.00
Other Uses	0.00		0.00
Total Finance Department	326,365.00	0.00	326,365.00

Personal Services	185,520.00		185,520.00
Travel	750.00	500.00	1,250.00
Contractual Services	22,100.00		22,100.00
Supplies and Materials	4,150.00		4,150.00
Capital Outlay	8,720.00		8,720.00
Other Uses	75,000.00		75,000.00
Total Income Tax Department	296,240.00	500.00	296,740.00

Contractual Services	54,910.00		54,910.00
Supplies and Materials	14,250.00		14,250.00
Capital Outlay	0.00		0.00
Total Municipal Building	69,160.00	0.00	69,160.00

Contractual Services	260.00		260.00
Cell Tower Parcel N Broad St	260.00	0.00	260.00

Contractual Services	750.00		750.00
Armstrong Parcel N Broad St	750.00	0.00	750.00

Personal Services	730.00		730.00
Travel	0.00		0.00
Contractual Services	1,060.00	500.00	1,560.00
Supplies and Materials	525.00		525.00
Capital Outlay	0.00		0.00
Other Uses	60.00		60.00
Civil Service Commission	730.00	500.00	2,375.00

Travel	0.00		0.00
Contractual Services	550.00		550.00
Supplies and Materials	0.00		0.00
Charter Review Commission	550.00	0.00	550.00

County Auditor and Treasurer Fees

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Contractual Services	3,010.00		3,010.00
Total County Auditor and Treasurer Fees	3,010.00	0.00	3,010.00
State Examiners Fees			
Contractual Services	35,050.00		35,050.00
Total State Examiners Fees	35,050.00	0.00	35,050.00
Municipal Attorney			
Personal Services	66,875.00		66,875.00
Travel	0.00		0.00
Contractual Services	25,110.00		25,110.00
Supplies and Materials	0.00		0.00
Total Municipal Attorney	91,985.00	0.00	91,985.00
General Services			
Travel	0.00		0.00
Contractual Services	110,150.00	3,500.00	113,650.00
Supplies and Materials	3,450.00		3,450.00
Capital Outlay	0.00		0.00
Total General Services	113,600.00	3,500.00	117,100.00
Cardinal Joint Fire District Reimbursement			
Travel	0.00		0.00
Contractual Services	13,800.00		13,800.00
Supplies and Materials	40,000.00	4,000.00	44,000.00
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
Total Cardinal Joint Fire District Reimbursement	53,800.00	4,000.00	57,800.00
IT Department			
Personal Services	188,875.00		188,875.00
Travel	0.00		0.00
Contractual Services	30,050.00		30,050.00
Supplies and Materials	11,900.00		11,900.00
Capital Outlay	1,440.00		1,440.00
Other Uses	0.00		0.00
Total IT Department	232,265.00	0.00	232,265.00
Street Lights			
Contractual Services	42,600.00		42,600.00
Total Street Lights	42,600.00	0.00	42,600.00
Police Department			
Personal Services	2,769,825.00		2,769,825.00
Travel	8,000.00	2,000.00	10,000.00
Contractual Services	308,260.00		308,260.00
Supplies and Materials	209,895.00		209,895.00
Capital Outlay	108,173.00	61,000.00	169,173.00
Debt Service	127,100.00		127,100.00
Other Uses	0.00		0.00

RECORD OF ORDINANCES

Total Police Department	3,531,253.00	63,000.00	3,594,253.00
Payment to County Health Program	68,075.00		68,075.00
Contractual Services	68,075.00		68,075.00
Total Payment to County Health Program	68,075.00	0.00	68,075.00
Planning and Zoning	106,600.00		106,600.00
Personal Services	25.00		25.00
Travel	11,860.00		11,860.00
Contractual Services	4,775.00		4,775.00
Supplies and Materials	360.00		360.00
Capital Outlay	0.00		0.00
Other Uses	123,620.00	0.00	123,620.00
Total Planning and Zoning	123,620.00	0.00	123,620.00
Other Uses/Transfers	0.00		0.00
Other Uses	0.00		0.00
Advances	0.00		0.00
Transfers	136,865.70	75,000.00	211,865.70
Total Other Uses/Transfers	136,865.70	75,000.00	211,865.70
Grand Total General Fund	5,448,718.70	146,500.00	5,595,218.70
Self Insurance Fund	0.00		0.00
Personal Services	0.00		0.00
Travel	0.00		0.00
Contractual Services	2,000.00		2,000.00
Supplies and Materials	2,200.00		2,200.00
Capital Outlay	0.00		0.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
Total Self Insurance Fund	4,200.00	0.00	4,200.00
Unclaimed Monies Fund	0.00		0.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
Total Unclaimed Monies Fund	0.00	0.00	0.00
Grand Total General Fund with Self Insurance Fund	5,452,918.70	146,500.00	5,599,418.70
Special Revenue Funds			
Parks Fund			
Village Green	2,225.00		2,225.00
Personal Services	0.00		0.00
Travel	0.00		0.00
Contractual Services	7,490.00	3,000.00	10,490.00
Supplies and Materials	3,350.00	18,000.00	21,350.00
Capital Outlay	0.00	5,000.00	5,000.00
Transfers	0.00		0.00

Ordinance No. _____ Passed _____, 20____

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Total Village Green	13,065.00	26,000.00	39,065.00
Village Green (Parks Board)			
Travel	0.00		0.00
Contractual Services	13,025.00		13,025.00
Supplies and Materials	0.00		0.00
Capital Outlay	0.00		0.00
Total Village Green (Parks Board)	13,025.00	0.00	13,025.00
Greasel Park			
Personal Services	10,900.00		10,900.00
Travel	0.00		0.00
Contractual Services	4,150.00	9,750.00	13,900.00
Supplies and Materials	9,775.00		9,775.00
Capital Outlay	0.00	57,500.00	57,500.00
Other Uses	200.00		200.00
Total Greasel Park	25,025.00	67,250.00	92,275.00
Greasel Park (Parks Board)			
Travel	0.00		0.00
Contractual Services	0.00		0.00
Supplies and Materials	0.00		0.00
Capital Outlay	0.00		0.00
Total Greasel Park (Parks Board)	0.00	0.00	0.00
Greasel Park (Playground Equipment)			
Contractual Services	0.00		0.00
Supplies and Materials	0.00		0.00
Capital Outlay	0.00		0.00
Total Greasel Park (Playground Equipment)	0.00	0.00	0.00
Fair Park			
Personal Services	10,900.00		10,900.00
Travel	0.00	30.00	30.00
Contractual Services	21,480.00		21,480.00
Supplies and Materials	10,700.00		10,700.00
Capital Outlay	79,867.00	1,500.00	81,367.00
Other Uses	1,500.00		1,500.00
Total Fair Park	124,447.00	1,530.00	125,977.00
Fair Park (Parks Board)			
Travel	0.00		0.00
Contractual Services	0.00		0.00
Supplies and Materials	0.00		0.00
Capital Outlay	0.00		0.00
Total Fair Park (Parks Board)	0.00	0.00	0.00
Transfers			
Transfers	0.00		0.00
Total Transfers	0.00	0.00	0.00
Grand Total Parks Fund	175,562.00	94,780.00	270,342.00

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Ordinance No. _____ Passed _____, 20____

Parks and Village Green Trust Fund		
Village Green	0.00	0.00
Capital Outlay	0.00	0.00
Other Uses	0.00	0.00
Total Village Green	0.00	0.00
Graesell Park	0.00	0.00
Capital Outlay	0.00	0.00
Other Uses	0.00	0.00
Total Graesell Park	0.00	0.00
Fair Park	0.00	0.00
Capital Outlay	0.00	0.00
Other Uses	0.00	0.00
Total Fair Park	0.00	0.00
Grand Total Parks and Village Green Trust Fund	0.00	0.00
Recreation Fund		
Events on the Green	0.00	0.00
Travel	0.00	0.00
Contractual Services	2,600.00	9,100.00
Supplies and Materials	(2,600.00)	1,775.00
Total Events on the Green	0.00	10,875.00
Memorial Day	910.00	910.00
Contractual Services	910.00	910.00
Total Memorial Day	0.00	910.00
Fourth of July Activities	7,510.00	7,510.00
Contractual Services	7,510.00	7,510.00
Total Fourth of July Activities	0.00	7,510.00
Grand Total Recreation Fund	0.00	19,295.00
Cemeteries Fund		
Cemeteries Operating	29,225.00	29,225.00
Personal Services	0.00	0.00
Travel	0.00	0.00
Contractual Services	4,785.00	4,785.00
Supplies and Materials	14,925.00	18,925.00
Capital Outlay	0.00	0.00
Other Uses	0.00	0.00
Transfers	0.00	0.00
Total Cemeteries Fund	0.00	49,925.00

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Total Cemeteries Operating	48,935.00	4,000.00	52,935.00
Cemeteries (Parks Board)			
Travel	0.00		0.00
Contractual Services	0.00	8,100.00	8,100.00
Supplies and Materials	0.00		0.00
Capital Outlay	0.00		0.00
Total Cemeteries (Parks Board)	0.00	8,100.00	8,100.00
Grand Total Cemeteries Fund	48,935.00	12,100.00	61,035.00
Street C M & R Fund			
Street C M & R Operating			
Personal Services	466,550.00		466,550.00
Travel	250.00		250.00
Contractual Services	247,520.00		247,520.00
Supplies and Materials	212,325.00		212,325.00
Capital Outlay	543,162.00		543,162.00
Debt Service	24,250.00		24,250.00
Total Street C M & R Operating	1,494,057.00	0.00	1,494,057.00
Street C M & R (Parks Board)			
Travel	0.00		0.00
Contractual Services	0.00	4,000.00	4,000.00
Supplies and Materials	0.00		0.00
Capital Outlay	0.00		0.00
Total Street C M & R (Parks Board)	0.00	4,000.00	4,000.00
Grand Total Street C M & R Fund	1,494,057.00	4,000.00	1,498,057.00
State Highway Fund			
Travel	0.00		0.00
Contractual Services	22,300.00		22,300.00
Supplies and Materials	29,800.00		29,800.00
Capital Outlay	0.00		0.00
Total State Highway Fund	52,100.00	0.00	52,100.00
Street Lighting Special Assessment Fund			
Street Lighting Miscellaneous			
Contractual Services	0.00		0.00
Transfers	0.00		0.00
Total Street Lighting Miscellaneous	0.00	0.00	0.00
Street Lights-Topaz Cir			
Contractual Services	2,820.00		2,820.00
Total Street Lights-Topaz Cir	2,820.00	0.00	2,820.00
Street Lights-Woodridge			
Contractual Services	2,224.00		2,224.00
Total Street Lights-Woodridge	2,224.00	0.00	2,224.00

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Street Lights-Timber Run Contractual Services	2,740.00	0.00	2,740.00
Total Street Lights-Timber Run	2,740.00	0.00	2,740.00
Street Lights-Russo Ave Contractual Services	3,820.00	0.00	3,820.00
Total Street Lights-Russo Ave	3,820.00	0.00	3,820.00
Street Lights-Jade Cir Contractual Services	2,220.00	0.00	2,220.00
Total Street Lights-Jade Cir	2,220.00	0.00	2,220.00
Street Lights-Willow Way Contractual Services	780.00	0.00	780.00
Total Street Lights-Willow Way	780.00	0.00	780.00
Street Lights-Morningview Cir Contractual Services	1,420.00	0.00	1,420.00
Total Street Lights-Morningview Cir	1,420.00	0.00	1,420.00
Street Lights-Laurel Hills Contractual Services	1,020.00	0.00	1,020.00
Total Street Lights-Laurel Hills	1,020.00	0.00	1,020.00
Street Lights-Montgomery Contractual Services	4,125.00	0.00	4,125.00
Total Street Lights-Montgomery	4,125.00	0.00	4,125.00
Street Lights-Preserve Blvd Contractual Services	2,220.00	0.00	2,220.00
Total Street Lights-Preserve Blvd	2,220.00	0.00	2,220.00
Street Lights-Willow Bend Contractual Services	425.00	0.00	425.00
Total Street Lights-Willow Bend	425.00	0.00	425.00
Street Lights-Stonebridge 4 Contractual Services	1,720.00	0.00	1,720.00
Total Street Lights-Stonebridge 4	1,720.00	0.00	1,720.00
Street Lights-Hickory Hollow Contractual Services	1,020.00	0.00	1,020.00
Total Street Lights-Hickory Hollow	1,020.00	0.00	1,020.00
Street Lights-Stonebridge 5 Contractual Services	1,420.00	0.00	1,420.00
Total Street Lights-Stonebridge 5	1,420.00	0.00	1,420.00
Street Lights-Laurel Hills 2 Contractual Services	1,220.00	0.00	1,220.00
Total Street Lights-Laurel Hills 2	1,220.00	0.00	1,220.00

Ordinance No. _____ Passed _____, 20__

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

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Street Lights-Willow Bend Ph 2			
Contractual Services	720.00		720.00
Total Street Lights-Willow Bend Ph 2	720.00	0.00	720.00
Street Lights-Preserve-Plat 8-Mallard Crossing			
Contractual Services	1,530.00		1,530.00
Total Street Lights-Preserve-Plat 8-Mallard Crossing	1,530.00	0.00	1,530.00
Street Lights-Preserve-Plat 9-Woodland Run/Oakview Crossing			
Contractual Services	1,420.00		1,420.00
Total Street Lights-Preserve-Plat 9-Woodland Run/Oakview Crossing	1,420.00	0.00	1,420.00
Street Lights-Stonebridge Plat 7-Alabaster/Charleston			
Contractual Services	1,420.00		1,420.00
Total Street Lights-Stonebridge Plat 7-Alabaster/Charleston	1,420.00	0.00	1,420.00
Street Lights-Stonebridge Plat 6-Lake Wobegon/Timber Run			
Contractual Services	1,420.00		1,420.00
Total Street Lights-Stonebridge Plat 6-Lake Wobegon/Timber Run	1,420.00	0.00	1,420.00
Street Lights-Kings Lake Subdivision			
Contractual Services	4,670.00		4,670.00
Debt Service	0.00		0.00
Total Street Lights-Kings Lake Subdivision	4,670.00	0.00	4,670.00
Grand Total Street Lighting Special Assessment Fund	40,374.00	0.00	40,374.00
Red Gate Operating Fund			
Personal Services	0.00		0.00
Travel	0.00		0.00
Contractual Services	28,510.00		28,510.00
Supplies and Materials	2,575.00		2,575.00
Capital Outlay	0.00		0.00
Debt Service	0.00		0.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
Total Red Gate Operating Fund	31,085.00	0.00	31,085.00
Police Department Operating Levy Fund			
Personal Services	626,175.00		626,175.00
Travel	0.00		0.00
Contractual Services	38,700.00		38,700.00
Supplies and Materials	91,900.00		91,900.00
Capital Outlay	86,000.00		86,000.00
Debt Service	0.00		0.00
Other Uses	0.00		0.00

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Total Police Department Operating Levy		842,775.00	0.00	842,775.00
Fund				
American Rescue Plan Fund				
Personal Services	0.00	0.00		0.00
Contractual Services	0.00	0.00		0.00
Supplies and Materials	382,000.00	382,000.00		382,000.00
Capital Outlay	0.00	0.00		0.00
Other Uses	0.00	0.00		0.00
Total American Rescue Plan Fund	382,000.00	382,000.00	0.00	382,000.00
Law Enforcement Trust Fund				
Travel	0.00	0.00		0.00
Contractual Services	0.00	0.00		0.00
Supplies and Materials	0.00	0.00		0.00
Capital Outlay	0.00	0.00		0.00
Other Uses	0.00	0.00		0.00
Total Law Enforcement Trust Fund	0.00	0.00	0.00	0.00
Mandatory Drug Fine Fund				
Travel	0.00	0.00		0.00
Contractual Services	0.00	0.00		0.00
Supplies and Materials	0.00	0.00		0.00
Capital Outlay	0.00	0.00		0.00
Other Uses	0.00	0.00		0.00
Total Mandatory Drug Fine Fund	0.00	0.00	0.00	0.00
Education Enforcement Trust Fund				
Travel	0.00	0.00		0.00
Contractual Services	0.00	0.00		0.00
Supplies and Materials	0.00	0.00		0.00
Capital Outlay	0.00	0.00		0.00
Other Uses	0.00	0.00		0.00
Total Education Enforcement Trust Fund	0.00	0.00	0.00	0.00
DEA Federal Forfeiture Fund				
Travel	0.00	0.00		0.00
Contractual Services	27,000.00	27,000.00		27,000.00
Supplies and Materials	12,500.00	12,500.00		12,500.00
Capital Outlay	0.00	0.00		0.00
Other Uses	0.00	0.00		0.00
Total DEA Federal Forfeiture Fund	39,500.00	39,500.00	0.00	39,500.00
OVI Task Force Grant Fund FY2023				
Personal Services	49,621.68	49,621.68		49,621.68
Travel	0.00	0.00		0.00
Contractual Services	25,525.31	25,525.31		25,525.31
Supplies and Materials	2,954.15	2,954.15		2,954.15
Capital Outlay	0.00	0.00		0.00
Total OVI Task Force Grant Fund FY2023	78,101.14	78,101.14	0.00	78,101.14

Ordinance No. _____ Passed _____, 20__

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Ordinance No. _____ Passed _____, 20____

Grand Total Special Revenue Funds	3,203,784.14	110,880.00	3,314,664.14
Debt Service Funds			
Red Gate Debt Retirement Fund			
Debt Service-Principal	39,500.00		39,500.00
Debt Service-Interest	450.00		450.00
Total Red Gate Debt Retirement Fund	39,950.00	0.00	39,950.00
Total Debt Service Funds	39,950.00	0.00	39,950.00
Capital Projects Funds			
General Capital Improvement Fund			
Capital Outlay	0.00		0.00
Transfers	0.00		0.00
Total General Capital Improvement Fund	0.00	0.00	0.00
Total Capital Projects Funds	0.00	0.00	0.00
Permanent Funds			
Cemetery Perpetual Care Fund			
Contractual Services	0.00		0.00
Transfers	0.00		0.00
Total Cemetery Perpetual Care Fund	0.00	0.00	0.00
Total Permanent Funds	0.00	0.00	0.00
Proprietary Funds			
Water Enterprise Funds			
Water Operating Fund			
Personal Services	232,925.00		232,925.00
Travel	500.00		500.00
Contractual Services	1,551,210.00		1,551,210.00
Supplies and Materials	148,200.00		148,200.00
Capital Outlay	114,350.00		114,350.00
Debt Service	0.00		0.00
Other Uses	0.00	350.00	350.00
Transfers	0.00		0.00
Total Water Operating Fund	2,047,185.00	350.00	2,047,535.00
Waterline Improvement Fund			
Contractual Services	0.00		0.00
Capital Outlay	375,900.00	15,000.00	390,900.00
Debt Service	14,100.00		14,100.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
Total Waterline Improvement Fund	390,000.00	15,000.00	405,000.00

RECORD OF ORDINANCES

Ordinance No. _____ Passed _____, 20____

Meter/Water Tank Improvement Fund	Contractual Services	0.00	0.00	0.00
	Capital Outlay	1,074,537.00	1,074,537.00	0.00
	Debt Service	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00
Total Meter/Water Tank Improvement		1,074,537.00	1,074,537.00	0.00
Fund		1,074,537.00	1,074,537.00	0.00
Bradford Dr and Herbert Rd (12" Line) Waterline Replacement Fund				
	Contractual Services	0.00	0.00	0.00
	Capital Outlay	3,639.00	3,639.00	0.00
	Debt Service	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00
Total Bradford Dr and Herbert Rd (12" Line) Waterline Replacement Fund		3,639.00	3,639.00	0.00
Total Water Enterprise Funds		3,515,361.00	15,350.00	3,530,711.00
Sanitary Sewer Enterprise Funds				
Sanitary Sewer Operating Fund	Personal Services	327,575.00	327,575.00	0.00
	Travel	250.00	250.00	0.00
	Contractual Services	1,235,900.00	1,255,900.00	0.00
	Supplies and Materials	25,925.00	33,925.00	0.00
	Capital Outlay	108,550.00	108,550.00	0.00
	Debt Service	0.00	80,000.00	0.00
	Other Uses	10,000.00	10,000.00	0.00
	Transfers	0.00	0.00	0.00
Total Sanitary Sewer Operating Fund		1,708,200.00	108,000.00	1,816,200.00
Sanitary Sewer System Debt Retirement Fund	Debt Service	23,155.00	23,155.00	0.00
	Other Uses	0.00	0.00	0.00
Total Sanitary Sewer System Debt Retirement Fund		23,155.00	0.00	23,155.00
Sanitary Sewer System Improvements Fund	Contractual Services	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00
	Debt Service	39,000.00	39,000.00	0.00
	Other Uses	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00
Total Sanitary Sewer System Improvements Fund		39,000.00	0.00	39,000.00
Red Gate Sanitary Sewer Extension Fund	Capital Outlay	226,384.00	226,384.00	0.00
	Other Uses	0.00	0.00	0.00

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Transfers	0.00		0.00
Total Red Gate Sanitary Sewer Extension Fund	226,384.00	0.00	226,384.00
Total Sanitary Sewer Enterprise Funds	1,996,739.00	108,000.00	2,104,739.00
Storm Water Enterprise Funds			
Storm Water Operating Fund			
Personal Services	221,550.00		221,550.00
Travel	50.00		50.00
Contractual Services	169,825.00		169,825.00
Supplies and Materials	57,650.00		57,650.00
Capital Outlay	366,190.00		366,190.00
Debt Service	7,200.00		7,200.00
Other Uses	500.00	5,000.00	5,500.00
Transfers	0.00		0.00
Total Storm Water Operating Fund	822,965.00	5,000.00	827,965.00
Sawmill Creek Improvement Fund			
Capital Outlay	0.00		0.00
Advances	0.00		0.00
Transfers	0.00		0.00
Total Sawmill Creek Improvement Fund	0.00	0.00	0.00
Overbrook Stormwater Project Fund			
Capital Outlay	448,787.00		448,787.00
Other Uses	0.00		0.00
Transfers	0.00		0.00
Total Overbrook Stormwater Project Fund	448,787.00	0.00	448,787.00
Total Storm Water Enterprise Funds	1,271,752.00	5,000.00	1,276,752.00
Internal Service Funds			
Health Care Self Insurance Fund			
Contractual Services	1,038,000.00		1,038,000.00
Total Health Care Self Insurance Fund	1,038,000.00	0.00	1,038,000.00
Total Internal Service Funds	1,038,000.00	0.00	1,038,000.00
Grand Total Proprietary Funds	7,821,852.00	128,350.00	7,950,202.00
Private Purpose Trust Funds			
Cemetery Endowment Fund			
Contractual Services	0.00		0.00
Transfers	0.00		0.00
Total Cemetery Endowments Fund	0.00	0.00	0.00
Total Private Purpose Trust Funds	0.00	0.00	0.00

Grand Totals All Funds 16,518,504.84 385,730.00 16,904,234.84

Section 2: And the Finance Director is hereby authorized to draw warrants for payments from any of the foregoing appropriations to make expenditures for items of expense constituting a legal obligation against the City.

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2023.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: _____.

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

Ordinance No. _____ Passed _____, 20____

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

Introduced By: _____

First Reading: _____

ORDINANCE

AN ORDINANCE PROVIDING TRANSFERS TO VARIOUS FUNDS.

WHEREAS, it is necessary to transfer funds to various funds.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD,
MAHONING COUNTY, OHIO:

Section 1: The Finance Director is hereby authorized to transfer the following funds:

From:	To:	
General Fund	Parks Fund	75,000.00

Total		<u><u>75,000.00</u></u>
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Section 2: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2023.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit: _____

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____

Passed _____, 20_____

Introduced by: _____

First Reading: _____

**AN ORDINANCE
AMENDING
THE CEMETERY RULES AND
REGULATIONS OF THE CITY OF
CANFIELD**

WHEREAS, the Public Work Superintendent, Law Director and City Manager have recommended amending the Cemetery Rules and Regulations of the City; and

WHEREAS, the Parks, Recreation & Cemetery Board has previously recommended rules and changes which Council has adopted; and

WHEREAS, the Council of the City of Canfield desires to amend the Cemetery Rules and Regulations of the City.

NOW, THEREFORE, BE IT ORDAINED THAT BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section 1. That the Cemetery Rules and Regulations of the City of Canfield are hereby amended to read as attached hereto as Attachment 1.

Section 2. That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield

PASSED IN COUNCIL THIS ____ DAY OF _____ A.D., 2023.

PRESIDENT OF COUNCIL

ATTEST

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, Ohio, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit:

CLERK OF COUNCIL

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

APPROVED AS TO FORM:
Ordinance No. _____

Passed _____

_____, 20

MUNICIPAL ATTORNEY

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____

Passed _____, 20_____

Attachment 1.

RULES AND REGULATIONS OF CANFIELD CEMETERIES

EFFECTIVE MARCH 1, 1978
REVISED JULY 12, 1994
REVISED MARCH 19, 1997
REVISED DECEMBER 20, 2017
REVISED SEPTEMBER 19, 2018
REVISED AUGUST 18, 2021
REVISED APRIL 20, 2022
REVISED AUGUST 9, 2023

"RULES AND REGULATIONS CANFIELD CEMETERIES"

Section 1. Purchase of rights of interment or inurnment.

Item 1. Cemetery lots and Columbarium niches may be purchased at the Cemetery Office in the Central Facilities Building (Broad Street). Each lot contains four (4) graves sites.

Item 2. Single graves will be sold where available.

Item 3. Graves must be paid for in-full at time of purchase.

Item 4. Any single family shall be limited to purchasing eight (8) grave sites. For purposes of these Rules and Regulations, "family" shall mean a group of individuals related by blood or marriage.

Item 5. It shall be the duty of the holder of the Certificate for Right of Interment or Inurement to notify the office of the Cemetery of any change in address. Notice sent to a holder at the last address in the Cemetery's records shall be considered sufficient and proper legal notification.

Item 6. When a purchase of the right of Interment or Inurement is made, a list of the names and addresses of the persons whom the Deed may subsequently pass shall be included in writing. Should a subsequent change be necessary, the purchaser should notify the City of Canfield in writing of the name and address of any individual(s) to whom the Right of Interment would descend.

Item 7. If the City of Canfield becomes aware of the death of all related parties, failure of their heirs or executors to claim the Right for Interment within five (5) years from the death of the last family member shall result in the forfeiture of the Right for Interment. Any claims to a Right of Interment by an heir or executor must be accompanied by a death certificate/obituary and by a Certified Letter of Authority for Executors/Administrators.

Item 8. The container for cremated remains to be inurned shall be of material approved by the City of Canfield and be of a suitable size. The City or its representative shall have full authority to refuse to accept any receptacle deemed unsuitable.

RECORD OF ORDINANCES

Ordinance No. _____ Passed _____, 20____

Section 2. Interments:

Item 1. Permits for burials are issued by the Mahoning County Board of Health and are required for interment or inurnment. Certificates of cremation are also acceptable, for inurnments.

Item 2. Payment for opening and closing of graves must be made at time of interment or inurnment.

Item 3. When instructions regarding the location of an interment space in a lot cannot be obtained, or are indefinite, or for any reason, the graves cannot be opened where specified, the Sexton may, at his discretion open it in such location in the plot, as he deems best and proper and the City shall not be responsible or liable for damages for any error so made.

Item 4. The cemetery Sexton, or designee, must be notified of a burial no less than 24 hours prior to the time of burial.

Item 5. In the event of emergencies or inclement weather conditions, burials will be conducted at the discretion of the Sexton or designee.

Item 6. Funerals are not permitted on Sundays or the following holidays: New Year's Day, President's Day, Good Friday, Easter Sunday, Memorial Day, Independence Day Labor Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve and Christmas Day except as necessary to comply with Ohio State Law.

Item 7. Vaults must be made of concrete or metal.

Item 8. Only 1 full interment is permitted per grave. A full interment and one (1) inurnment (cremation) or two (2) inurnments (cremations) are permitted per grave.

Item 9. If a cremation (inurnment) and full interment are to be made on one grave, the full interment must be done prior to the inurnment.

Item 10. Regardless of whether two (2) inurnments are made together, or a full interment and inurnment are made at the same time, separate opening and closing fees are required for each.

Item 11. Hours of interment: Between 8:00 - 2:00 p.m. After 2:00 p.m. charges made in accordance with Saturday burial fees as reflected in Canfield Codified Ordinance Chapter 947 as amended from time to time.

Item 12. The City reserves the right to correct any cemetery lot conveyances, burials of removal errors. Such correction may include canceling, refunding, substituting a grave or niche for another of equal value and similar location as best as possible, or removing and relocating a previous burial within the cemetery.

Section 3. Columbarium

Item 1. Columbarium(s) shall be used exclusively for the storage of cremated human remains only.

Item 2. Each single columbarium niche shall be 1 1/2" squared at the opening, 1 1/2" deep and tapers to 10 1/2" at the rear and shall store one (1) cremated remain. Each double columbarium niche shall be 1 1/2" squared at the opening, and approximately 23" deep and may store two (2) cremated remains.

Item 3. Niches shall be assigned in the order that applications are made.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____

Passed _____, 20____

Item 4. Niches cannot be resold except back to the City of Canfield, subject to the approval of the Sexton, or designee and at the original purchase price. The City of Canfield reserves the right of refusal to repurchase.

Item 5. All plaques and inscriptions will be uniform containing only the name, year of birth and year of death of the individual and shall be from the approved Cemetery Price List (Section 8).

Item 6. All emblems or vases shall be kept uniform and shall only be from the approved Cemetery Price List (Section 8)

Item 7. Urns must be made of material suitable for interment within a niche. The Sexton, or designee shall have full authority to refuse to accept any receptacle deemed unsuitable.

Item 8. The City of Canfield will be responsible for the care and repair to the columbarium. The City of Canfield will take all reasonable care to ensure the safety of the interred remains. The City of Canfield will not be held responsible for the loss or destruction of interred remains due to vandalism, acts of nature or any unforeseen circumstances.

Item 9. No flower arrangements, plants, wreaths, artificial flowers, toys or mementos will be allowed to be placed near the columbarium at any time, except at the time of interment. The City of Canfield reserves the right to remove any such ornamentation or correct any such alteration at the expense of the owner without being deemed guilty of any manner of trespass.

Item 10. Funeral decorations will be removed in seven days after the interment or at the discretion of the cemetery Sexton, or designee. The City will assume no responsibility for the safe keeping of any floral memorial or container.

Item 11. Niche openings can only be performed by the cemetery Sexton, or designee. Anyone, other than a city employee, who attempts to open a niche, will be prosecuted under state and local laws. Any acts of vandalism will also be prosecuted under state and local laws.

Section 4. Disinterments:

Item 1. All laws of Ohio regarding disinterment shall be complied with. Applications for disinterment should be made by next of kin of the deceased and consent of the owner of the lot involved must be obtained.

Item 2. Payment for disinterment shall be made in advance; the person(s) requesting a disinterment are responsible for the cost of having a vault company available to exhume the vault.

Item 3. The Sexton will use utmost care in making removals, but will not assume any liability for any damage incurred in so doing.

Item 4. Charges for disinterment shall be based on time and materials.

Section 5. Foundations, Monuments and Markers:

Item 1. Monuments and markers shall be set on concrete foundations

Item 2. Foundations shall be installed by a contractor approved by the City and in accordance with the specifications adopted from time to time by the Public Works department. All footer

RECORD OF ORDINANCES

Ordinance No. _____ Passed _____, 20____

and other applicable fees must be paid prior to installation of the footer. Footer locations must be approved by the City prior to installation. A footer application form may be obtained from the Sexton or designee.

Item 3. The monument base shall not exceed the dimension of the foundation.

Item 4. All monuments must be kept in line with others in said section.

Item 5. The owner/family is responsible for maintaining and repairing monuments or markers. If a monument or marker is to be replaced, the party replacing the headstone must request and receive permission from the City of Canfield and must also remove the old headstone from the cemetery.

Item 6. Monuments set in the cemetery east of the center drive (new sections of the cemetery) must be flat markers which are flush with the ground or ledger stones which have no more than a 2" rise. No upright stones are permitted.

Item 7. Headstones on single graves must be 40" or less in width. Headstones spanning two (2) adjoining graves must be 60" or less in width.

Item 8. Monument companies must submit a footer request to the cemetery sexton or his designee prior to the footer being installed. Said request shall contain the stone dimensions and must be approved by the Sexton or his designee.

Item 9. When monument companies set headstones, they shall use sand under the stone so as to make sure the stone is level and does not rock. The City of Canfield is not responsible for damage caused to stones which have not been properly installed.

Item 10. Workmen erecting monuments or headstones shall assume all liability to damage to lawns, trees, shrubbery and other fixtures.

Item 11. All memorials shall meet with the approval of the superintendent, coordinator, sexton or designee before erecting.

Item 12. Monuments must be cut to fit the foundation or monument companies will be responsible for the expense required to pour a new foundation.

Item 13. No memorial shall be allowed to be left at the cemetery unless the foundation is completed.

Item 14. Only one marker per grave will be permitted and must be placed at the head of the grave.

Item 15. Foundations will be poured in spring and fall of each year.

Item 16. Only flat or grass type markers will be permitted to be used unless approved by Sexton in prescribed area.

Section 6. Care of Lots:

Item 1. All lots shall be given the same care except those lots that are endowed and are so designated to receive additional care.

Item 2. The City maintains the cemetery grounds, buildings and appurtenances. All graves sold include general care (also known as perpetual care), which is included in the purchase price, and includes the regular cutting, trimming and reseeding for the maintenance of the turf.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____

Passed _____, 20____

Item 3. Graves shall be kept level with surrounding turf and flowers or shrubs shall not be planted thereon, in flat marker section.

Item 4. Any flower containers must be light enough to allow city employees to easily move for maintenance purposes. Containers which are difficult to move will be removed by the cemetery sexton or his designee.

Item 5. No more than one vase of flowers is permitted on each grave; these shall be placed in line with the headstone. All other will be removed by Sexton two weeks after Memorial Day. Artificial flowers are NOT permitted to be stuck directly in the ground.

Item 6. May 15 to October 1st One vase, artificial or live. December 1 to March 1st Wreath or artificial vase permitted.

Item 7. All decorations must be removed by March 15th of each year.

Item 8. Fences, curbs, gravel edging, or other types of enclosures are not permitted on lots.

Item 9. Any decorations deemed offensive by the cemetery sexton or his designee will be removed at said person(s) discretion.

Item 10. Canfield Cemetery shall not be liable for lost, misplaced, or broken vases, nor for damage caused by thieves, vandals, or any other cause beyond control.

Item 11. Items that become unsightly, overgrown, diseased or dangerous, interfere with maintenance or violate these rules will be removed without notice, and the City shall have no responsibility for the return or replacement of such items. The City shall not be responsible, financially or otherwise, for any damage, theft or vandalism occurring to decorations placed on graves.

Item 12. No person shall disturb any grave, or deface, pull up, add or remove any grave markers or ornamentation, except by order of or with the permission of the Sexton or designee in charge of City cemeteries, or that of the owner of such grave.

Section 7. Grounds:

Item 1. Automobiles shall not be driven through the grounds at a greater speed than ten miles per hour and must be parked on the right-hand side of the drive. Care should be taken not to park on narrow drives thus blocking traffic passing.

Item 2. Persons shall not be permitted to have refreshments within the cemetery, nor to sit or lounge on graves and monuments.

Item 3. Persons or vehicles are not permitted in the cemetery after dark.

Item 4. Children shall not be permitted to use the cemetery as a playground.

Item 5. Dogs and horses are prohibited in the cemetery.

Item 6. The Sexton shall have charge of the grounds and control of all persons in the cemetery, including the conduct of all traffic, employees, and shall have the power to enforce the rules and regulations and exclude from the cemetery any person violating same.

Item 7. The City of Canfield owns all cemetery property. A person or persons purchasing a grave or graves **is merely purchasing the right to be buried in that section** of the cemetery.

RECORD OF ORDINANCES

Ordinance No. _____ Passed _____, 20____

Item 8. Green burials are **NOT** permitted in cemeteries owned by the City of Canfield.

Item 9. Scattering or leaving ashes on cemetery grounds is strictly prohibited.

Item 10. The City of Canfield reserves the right to modify or make additions to these rules and regulations at any time. All rules and regulations previously adopted are hereby repealed.

Section 8. Cemetery Price List: Shall be pursuant to Canfield Codified Ordinance Chapter 947 as amended from time to time."

Section 9. That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

Section 10. Honoring Veterans:

The City of Canfield honors veterans at the cemeteries in the following ways:

1. VA headstones/markers: A family can honor their loved one with a military marker and/or headstone provided by the U.S. Department of Veteran's Affairs (VA Form 40-1330). A funeral home can assist families with this process, or the Cemetery Administrator can be contacted for more information. The City Administrator needs to be notified at the time of ordering, be provided a copy of the VA Form 40-1330 and proof of military service and may need to gather additional information. No monuments, markers, or flags are permitted to be set without prior approval from the City Cemeteries.

2. Memorial Day Weekend: A group designated by the City of Canfield may facilitate a special commemorative "Memorial Day Service" on Memorial Day that includes a variety of events. Flags are put up at the grave spaces that have an existing Veteran's marker throughout the cemeteries.

3. Holiday Wreath Program: A group designated by the City of Canfield may facilitate a special commemorative "Wreathes for our Veteran's prior to the Christmas holiday season that includes a variety of events. Wreathes may be put up at the grave spaces that have an existing Veteran's marker throughout the cemeteries.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____

Passed _____, 20_____

Introduced By: _____

First Reading: _____

ORDINANCE

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR LEAF PICK-UP

WHEREAS, The City of Canfield has previously hired the assistance of contracted Professionals for the Pick-up and Disposal of Leaves; and

WHEREAS, the City desires to enter into an agreement for said Leaf Pick-up Services;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANFIELD, OHIO:

Section 1: That the City shall enter into an agreement with Jeff's B&B Lawn and Landscaping, LLC. for Leaf Pick-up in 2023, 2024 and 2025 according to the agreement attached hereto.

Section 2: That the City Manager is hereby authorized and directed to execute such Agreement and to take all further action necessary as contemplated in such Agreement.

Section 3: That this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings of this Council, all pursuant to Section 121.22 of the Ohio Revised Code and Section 3.11 of the Charter of the Municipality of Canfield.

PASSED IN COUNCIL THIS _____ DAY OF _____ A.D., 2023.

PRESIDENT OF COUNCIL

ATTEST:

CLERK OF COUNCIL

Certification of Publication

I, the undersigned Clerk of Council of the City of Canfield, hereby certify that the foregoing Ordinance was posted in a prominent place at the Municipal Building, Canfield, Ohio for seven continuous days, to-wit:

CLERK OF COUNCIL

APPROVED AS TO FORM:

MUNICIPAL ATTORNEY

